



**WASHINGTON STATE NORTHERN IDAHO  
MOOSE ASSOCIATION  
POLICIES  
SEPTEMBER, 2024**

**ATTENDANCE**

Per the by-laws of the Washington State Northern Idaho Moose Association (hereafter referred to as the Association), all lodges of The Moose in the Washington State and Moscow, Idaho shall be members of the Association.

To be considered in good standing with the Association, each lodge must remain current in all financial obligations due the Association and Moose International. Additionally, each lodge shall be represented at all the following meetings or events:

- Meetings of the District to which the lodge is assigned
- Association Annual Convention
- Association Mid-Year Conference
- International Convention
- Conferences, meetings, workshops, or training seminars as required by the Association or The Moose

The Association attendance policy runs concurrent to the Moose fiscal year (May – April). The following shall define the penalties for non-compliance with the Association attendance policy. All determinations shall be decided on a case-by-case basis by the Association Executive Committee.

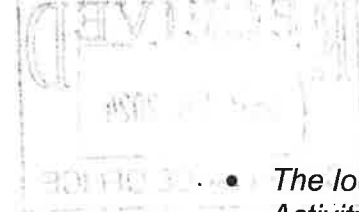
**Penalty for missing first District meeting of fiscal year:**

*Letter or email from the Association Secretary informing the Lodge of the requirements in the Association attendance policy, including the reasons for required attendance, and notifying the Lodge that its social quarters permit may be recommended for suspension for future non-compliance.*

**Penalty for missing the Association Annual Convention or Association Mid-Year Conference:**

*Letter or email from Association Secretary notifying the Lodge it is “not in good standing”, meaning:*

- *The lodge and its individual officers are disqualified from receiving any Moose International and/or Association awards of merit or incentives.*
- *Lodge representatives are ineligible to vote at any official meeting of the Association.*

- 
- *The lodge and its members are ineligible to participate in Association Sports and Activity events.*

**Penalty for missing a combination of two meetings (District meetings, Association Annual Convention and/or Association Mid-Year Conference:**

- *The lodge will be considered "not in good standing" with the Association.*
- *Suspension of the lodge's social quarters permit for a minimum of three (3) consecutive days (suspension can be stayed or waived by the Regional Manager only for compelling and extraordinary reasons with approval of the Chief Compliance Officer at Moose International*
- *Positive intervention and assistance as recommended by the assigned Territory Manager and/or Regional Manager, including possible reorganization of the lodge's Board of Officers or other appropriate action (as warranted) at the discretion of the assigned Territory Manager and/or Regional Manager with approval of the Chief Compliance Officer at Moose International.*

**Penalty for missing a combination of three meetings (District meetings, Association Annual Convention and/or Association Mid-Year Conference:**

- *Suspension of the lodge's social quarters permit for a minimum of seven (7) consecutive days (suspension can be stayed or waived by the Regional Manager only for compelling and extraordinary reasons with approval of the Chief Compliance Officer at Moose International).*
- *Reorganization of the lodge's Board of Officers or other appropriate action (as warranted) at the discretion of the assigned Territory Manager and/or Regional Manager with approval of the Chief Compliance Officer at Moose International.*

## ASSOCIATION ELECTED OFFICERS

### **Association Executive Committee**

Per Article IX, Section 4 of the Association by-laws, the following elected officers of the Association serve on the Association Executive Committee: President, Vice President, Chaplain, Treasurer and Secretary.

A nominee for positions of Vice President, Chaplain or Treasurer must meet the following criteria:

- Must be one of the following:
  - Past Governor of The Moose
  - Past President of The Moose
  - Past Regent of the Women of the Moose (prior to May 1, 2021)
- Must have served at least one (1) year as District President or as an Association Committee Chairman.
- Must hold active membership in their Lodge and Moose Legion (male nominees) or Lodge and Women of the Moose Chapter (female nominees)

A nominee for the position of Secretary must meet the following criteria:

- Must be one of the following:
  - Past Governor of The Moose
  - Past President of The Moose
  - Current or former Lodge Administrator
  - Past Regent of the Women of the Moose (prior to May 1, 2021)
  - Current or former Chapter Recorder or Treasurer
- Must hold active membership in their Lodge and Moose Legion (male nominees) or Lodge and Women of the Moose Chapter (female nominees)

### **Association President**

Per Article XI, Section 3 of the Association by-laws, a nominee for Association President must meet the following criteria:

- Must be one of the following:
  - Past Governor of The Moose
  - Past President of The Moose
  - Past Regent of the Women of the Moose (prior to May 1, 2021)
- Must have served at least one (1) year in an elected office of the Association.
- Must not have previously served as Association President.

In addition to these requirements, a nominee for Association President must have served as least one (1) year on the Association Executive Committee.

### **District Elected Officers**

Per Article XI, Section 4 of the Association by-laws, the elected officers of a District are the District President, District Vice President, District Chaplain, District Treasurer, and District Secretary.

A nominee for the positions of District Vice President, District Chaplain, District Treasurer, or District Secretary must hold active membership in their Lodge and Moose Legion (male nominees) or Lodge and Women of the Moose Chapter (female nominees).

A nominee for District President must meet the following criteria:

- Must be one of the following:
  - Past Governor of The Moose
  - Past President of The Moose
  - Past Regent of the Women of the Moose (prior to May 1, 2021)

### **District Nominations**

Per Article XI, Section 4 of the Association by-laws, each District shall hold a meeting at least two (2) weeks before the date of the annual meeting for the purpose of selecting their recommendation for District President, and electing their District Vice President, Chaplain, Secretary, and Treasurer.

The District Nominating Committee shall consist of the following:

- The elected officers of the District (President, Vice President, Chaplain, Secretary, and Treasurer)
- The President and Administrator of each Lodge in the District that is in good standing with the Association.
- Any Washington State Northern Idaho Association Past President who has active membership in a Lodge in the District that is in good standing with the Association.

To assure that all processes are completed properly and legally, a complete list of recommendations for District President will be provided to the Association Nominating Committee for its meeting at the annual Association. All recommendations for District Presidents that are approved by the Association Nominating Committee will be included in the committee's report to the Annual Association Convention and be part of the election of Association officers.

### **District Meetings and Leadership**

Between annual conventions of the Association, each District within the Association shall hold a minimum of four (4) District meetings. One district meeting shall be held in each quarter of the calendar year, January through December.

Districts may schedule additional meetings as the District members deem necessary. All meeting attendance policy requirements shall be enforced for any additional meetings.

District Meetings must be run in accordance with the Association District meeting template as furnished by the Association.

All District meetings shall be held in the lodge home of one of the lodges within the District whenever possible.

The District Executive Committee shall consist of the elected officers of the District (President, Vice-President, Secretary, Treasurer, and Chaplain) and the Junior Past President of the District.

### **Assignment of Lodges to Districts**

For convenience in carrying out the functions of the Association, Districts comprised of geographically related member lodges, the composition shall be established by the Board of Officers of the Association.

The member lodges to be included in the various Districts may be altered from time to time and new Districts established as determined by the Association Board of Officers.

### **Conferral of Honor of Past Association President**

At the recommendation of the Association Board of Officers, the Resolutions Committee may submit to the membership of the Association at its Annual Convention, a resolution to confer the title of honorary Past Association President upon any member holding active status in The Moose.

## EXPENSE REIMBURSEMENT FOR ASSOCIATION BOARD OF OFFICERS AND CHAIRMEN

### **Association Board Meetings**

- One (1) night lodging for Board of Officers and Chairmen reserved by WSNIMA Secretary and paid on master account

### **Association Meetings**

- Association Mid-Year Conference – Two (2) Nights lodging for Board of Officers and Chairmen; Three (3) Nights for Association President, reserved by WSNIMA Secretary and paid on Master Account.
- Association Convention – Two (2) Nights lodging for Board of Officers and Chairmen; Three (3) Nights for Association President, reserved by WSNIMA Secretary and paid on master account.

### **Moose International Convention (Association President and Secretary only)**

- Round-trip airfare or mileage to/from Host City (according to Program such as Google or MapQuest)
- Mileage reimbursement not to exceed the amount of Airfare.
- Lodging at convention hotel (up to 6 nights)

### **Association President's Visitations**

- Round-trip mileage to/from Lodge (according to program such as Google maps or MapQuest)
- 1 Night lodging (if not paid by Lodge)
- Not to exceed \$2,500 per year

### **Other Reimbursements**

- Reimbursement requests beyond what is outlined above will be made on a case-by-case basis.
- Requests for reimbursement must be sent to the WSNIMA Secretary for consideration and approval by the Executive Board.

**CERTIFICATE OF ADOPTION**

We, the undersigned, hereby certify that we are respectively President and Secretary of the Washington State Northern Idaho Moose Association. We further certify that we have carefully examined the foregoing Policies of the Association and they constitute a true and correct copy of the Policies adopted by the Washington State Northern Idaho Moose Association by a two-thirds (2/3) vote at its Convention held at PASCO, WA

on 9/13, 2024 at which time a quorum was present. The original of the by-laws will remain on file with the Secretary of the Association.

IN WITNESS THEREOF, we have hereunto subscribed our names this 14th day of September, 2024

[Signature]

President

[Signature]

Secretary

(Imprint or place Association Seal Here)



**APPROVED**

**SEP 16 2024**

**COMPLIANCE OFFICE**

**RRK**

APPROVED  
DATE: \_\_\_\_\_  
COMPLIANCE OFFICE